

Date: June 5, 2020

NOTICE:
Clermont County Auditor's Office Offers Appointment
Scheduling for the Public

Effective Monday June 8, 2020

In response to Ohio Governor DeWine's Responsible Restart Ohio directives, the Clermont County Auditor's Office located at 101 E. Main Street Batavia, Ohio 45103 is offering appointments to the public for conducting in person business. Appointments can be requested by calling 513-732-7150. In an effort to protect the health and safety of our employees and the public we are limiting the capacity of individuals in the office in order to meet social distancing guidelines.

Steps to Help Ensure Safety:

1. **Health Assessments-Temperature check performed upon arrival** please cancel/reschedule your appointment if you are feeling ill or experience any COVID-19 related symptoms
2. **Strongly recommend the usage of face coverings** for customers during the appointment
3. **Maintain good hygiene** at all times – hand sanitizer will be available, maintain social distancing
4. **Clean and sanitize** - workspace will be disinfected between appointments

It is our mission to continue to provide the best possible service to the businesses and residents of Clermont County during this public health crisis. Our staff will continue to provide all daily operations to the public during normal business hours. Although appointments are available, we encourage you to continue to utilize electronic means found on our website www.clermontauditor.org or our secure dropbox/mail slot located at the Administration building (front and rear door) that will allow us to continue business safely. For any questions or clarification we can be reached by calling (513)732-7150 https://www.clermontauditor.org/_ContactUs/ContactUsHome.aspx

Clermont County Auditor's Office
101 E. Main Street
Batavia, Ohio 45103
Monday- Friday 8:00am-4:30pm
(513) 732-7150