

## **Cigarette License Renewal**

Any person, business, or corporation engaged in the retail sale of cigarettes must have a license in accordance with Section 5743.15 of the Ohio Revised Code.

Please [click here](#) for the Retail Cigarette Dealer's License application. The 2020-2021 license begins May 26, 2020.

Please mail to the Clermont County Auditor's Office the following:

- **The Application for Retail Cigarette Dealer's License**
- **a check for \$125.00 per business location made payable to Clermont County Treasurer (Shall be returned before May 26, 2020)**

The mailing address is:

Clermont County Auditor's Office  
Attn: Cigarette Licensing  
101 East Main Street  
Batavia, OH 45103

Please note that Ohio Revised Code (R.C.) 5743.15 not only requires retail sellers of cigarettes to be licensed, but also requires the license to be address specific (per each business location). All correspondence and license(s) will be mailed to the address indicated as the residence address of dealer or home office of corporation from line 9 of the application form unless otherwise noted.

**At this time, all applications must be mailed to our office.**

Should you have any questions, please feel free to contact the Clermont County Auditor's office at (513) 732-7150 from 8:00 am to 4:30 pm Monday through Friday